

**Unity of Traverse City**  
**Board Policy and Procedure**  
**Policy Category: Finance**  
**Policy Subject: Non-Budgeted Expenditures      Policy Number: 702**

I. POLICY

Any ministry expenditures exceeding \$500.00 of a non-recurring nature and not in the current financial plan shall require a majority vote of the Board of Trustees.

II. PROCEDURE

Any unexpected and un-budgeted ministry expenses that occur in excess of \$500.00 must be submitted, by the minister, to the Board for approval.

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Board President

\_\_\_\_\_  
Date

Adopted: 3/92

Revised: 05/97, 09/01,  
05/15